

SWAYFIELD PARISH COUNCIL

Cllrs: Mr D Metcalfe (Chairman) Mr K Holden (Vice Chairman)
Mrs J Geeson, Mr R Green, Mrs W Peat, Mr A Cusdin, Clerk: Mrs A Reichelt.
Telephone: 073959 26160 Email: swayfieldparish@gmail.com

Draft Minutes of Swayfield PC Meeting 6th September 2023 7.00pm

1.0 Apologies for Absence Cllr Green Cllr Holden

2.0 To receive declarations of interest in accordance with the 2011 Local Government Act. – *personal or prejudicial interest in any items for discussion.* None

3.0 Draft Notes of the Parish Council meeting held on Wednesday 12th July 2023 to be approved as the Minutes. Proposed Councillor Geeson seconded Councillor Cusdin. The Minutes were approved unanimously.

4.0 Councillors' reports:

4.1 County and District Councillors' Reports – Nothing to report

4.2 Recreation ground. Report received from Rospa. The inspection highlighted that some low risk remedial repairs are required. Some screw caps are missing, some areas need sanding and resealing. It was advised that a timber post be replaced on the swings. The equipment was still deemed safe to use. The manufacturers warranties are to be researched prior to approaching trades.

4.3 Phone Kiosk. Cllr Geeson suggested that the phone kiosk be repainted.

4.4 Cllrs continue to encourage all residents to contact 'fix my street' with reference to any Highway issues.

4.5 Defibrillator. Working and all in order

5.0 Other Agenda Items:

5.1 Village Sign – refurbished and back in-situ

5.2 Highway survey – Highways have asked all villages to survey drains and gullies and to inform them of any new ones. Volunteers have kindly helped Cllr Cusdin to survey the village. Any blockages have been reported to 'fix my street'.

5.3 Mobile phone – The Cllrs have taken the decision to discuss this matter at a later date.

5.4 Swayfield Naturehood – It was agreed by all Cllrs that once Cllr Metcalfe receives an invoice from Amanda Jenkins, All monies will be refunded without additional Cllr approval on the proviso that it does not exceed the grant.

6.0 Financial Matters

6.1 Financial report: position at bank - New signatories are now in place. They are Cllrs Metcalfe, Holden and Geeson. Alison Reichelt (clerk) will be added to the signatories.

6.2 Cheques to be signed:

Clerks wages. A Reichelt £187.68

Recreation Ground grass cutting. AC Percival £385

Annual Audit. Additional accountancy £60

Refurbishment of the village sign. Barkers signs £1,104

The Beacon repaint. Awaiting an invoice from John E Gregory although a cheque for £55.47 was given to cover the materials. It was unanimously approved that once Cllr Metcalfe receives an invoice from Gregory, he will be paid immediately.

7.0 Planning applications and approvals

S23/1146 Mr Benn Raise crown of two ash trees to 5m – Approved

S231526 Mr Mills Alterations to retrospective boundary treatment/means of enclosure

Cllr Metcalfe said, "We find the aesthetics of the newly proposed fence to be in more keeping with Swayfield", this was unanimously agreed by all Cllrs.

8.0 Correspondence -

Tim Small has expressed interest in joining Swayfield Parish Council as a Councillor. A thank you letter is to be sent to Mr Gregory thanking him for painting the Beacon.

9.0 Items of urgency for discussion

10.0 Date of next meeting - Wednesday ^{1st} November