

SWAYFIELD PARISH COUNCIL

Cllrs: Mr D Metcalfe (Chairman) Mr K Holden (Vice Chairman)  
Mrs J Geeson, Mrs W Peat, Mr A Cusdin, Mr T Small, Clerk: Mrs A Reichelt.  
Email: [swayfieldparish@gmail.com](mailto:swayfieldparish@gmail.com)

**Draft Minutes of Swayfield PC Meeting 18<sup>th</sup> September 2024 6.00pm**

**1.0 Apologies for Absence Cllr W Peat**

**2.0 To receive declarations of interest** in accordance with the 2011 Local Government Act. – *personal or prejudicial interest in any items for discussion.*

*Cllr A Cusden – Church grant*

*Cllr T Small – Royal Oak.*

**3.0 Draft Notes** of the Parish Council meeting held on Wednesday 17<sup>th</sup> July 2024 to be approved as the Minutes. Proposed Cllr Holden seconded Cllr Cusdin.

**4.0 Councillors' reports:**

**4.1** Cllr N. Robins and Cllr C. Vernon were not present at the meeting.

**4.2 Recreation ground.** Issues were raised on the ROSPA inspection. Two of the six legs on the swing frame are rotten. Cllr Metcalfe and Cllr Holden removed the swings as a safety precaution. Communication has begun with the manufacturers. The equipment is out of warranty with Miracle Play and the Cllrs are currently researching replacement posts that adhere to the ROSPA inspection. It was proposed that Cllr Metcalfe and Cllr Holden have a budget of up to £1000 to have the equipment replaced as quickly as possible. This was agreed by Cllr Geeson and seconded by Cllr Small. The handle on the seesaw has a design flaw where the handle works itself loose. Cllr Holden continually maintains the handle but has asked the Cllrs to research a better fixing suggestion.

**4.3 Phone Kiosk.** Cllr Geeson has had a sort and rearrange of the books. The door hinges need an application of WD40.

**4.4 Highways** Fly tipping on Woolley's Lane has been cleared.

Several repairs to the roads have successfully been reported through 'fix my street' and they have been repaired.

The A1 turn onto Woolley's Lane central reservation grass has now been cut.

Anglian Water have now left the village and all repairs to the roads and pavements have been finished to a good standard.

Highways have started marking out some potholes on Honey Pot Lane for future repair.

LCC has offered the village a grit bag. Cllr Cusdin will check all the grit bins in the village and will assess whether more grit is required.

Creeton Road will be closed for maintenance between 24<sup>th</sup> September to 4<sup>th</sup> October. This will affect the bus service.

**4.5 Defibrillator** Working and all in order.

**4.6 Beacon** John Stanley has been asked by the Parish to sand and repaint the Beacon. It was proposed that John will be paid up to £150 for labour and materials. This was proposed by Cllr Holden and seconded by Cllr Geeson.

**4.7 High speed internet** Cllr Peat has liaised with LCC and an independent third party representative has offered to come and talk to the Parish Council about the scheme. It was proposed that we invite this representative to the next meeting (20<sup>th</sup> November).

**4.8 Pingle Lane maintenance** This was completed by Mr Percival.

**4.9 Ash trees within the Village** There are no ash trees on land that is the responsibility of the Parish Council. Parishioners are to be vigilant for Ash Die Back and should seek specialist advice. Responsibility of trees fall with the landowner however the Cllrs will seek local advice and pinpoint trees that may need further inspection.

**4.10 Church Grant** The Parish was asked to make a contribution to the new gates that separate Church Lane and the Church Grounds. The Parish Council have not budgeted for grants within the village this financial year, so on these grounds, The P.C are not in the position to help with any grants. Cllr Metcalfe reminded Cllrs that we have a large financial responsibility to repair the play equipment within the recreational ground which we had not budgeted for.

## **5.0 Other Agenda Items**

**5.1 Footpath maintenance** – Cllr Cusdin inspected the footpaths surrounding the village and was satisfied with the maintenance.

**5.2 Hedge Maintenance** Parishioners are asked to maintain their hedges that restrict the use of footpaths.

**5.3 Public Open Forum** It was unanimously decided among the Council that parishioners will be given the opportunity to speak at the beginning of the meeting. Five minutes will be allocated to each speaker.

## **6.0 Financial Matters**

6.1 Financial report: position at bank –

6.2 Cheques to be signed:

Clerks wages. A Reichelt £211.14

Rospa play safety equipment inspection £103.20

GDPR Data protection Direct Debit

Invoice for the Village Hall – delayed. Simon Frere Cook is on vacation.

VAT refund for the refurbishment of the Village Sign. Cllr Metcalfe has now received a VAT number that we can claim against. We potentially maybe able to retro claim for previous purchases.

## **7.0 Planning applications and approvals**

7.1 S24/1338 (76 High Street) Proposed erection of timber shed to rear garden – Passed

7.2 S24/1111 (9 Corby Road) Demolition of bungalow and garage – Now demolished

7.3 S24/1016 (Church Farm) Proposed rear extension comprising two and single storey elements with addition of an orangery – Awaiting decision

## **8.0 Correspondence**

### **9.0 Items of urgency for discussion** Swayfield Community Benefit Society (SCBS)

9.1 This letter was received the day prior to the meeting. It was proposed by Cllr Metcalfe that this be added to the next agenda and allow the Cllrs to read and process the information received.

9.2 The Swayfield Bowls Club has received a lease for an additional 12 months.

9.3 John and Josephine from the High Street have volunteered to pick litter from the surrounding area. Cllr Metcalfe will provide the appropriate equipment and claim it back from the petty cash. A risk assessment will be completed.

**10.0 Date of next meeting** Wednesday 20<sup>th</sup> November