

SWAYFIELD PARISH COUNCIL  
Cllrs: Mrs W Peat (Chair) Mr K Holden (Vice Chairman)  
Mrs J Geeson, Mr D Metcalfe, Mr A Cusdin, Mr T Small, Mr A Shorrocks,  
Administrator: Mrs A Reichelt.  
Email: [swayfieldparish@gmail.com](mailto:swayfieldparish@gmail.com)

## Draft Minutes of Swayfield PC Meeting 18<sup>th</sup> March 2026, 7.00pm

### 1.0 Public Forum – One member of the public in attendance.

He asked if Pingle Lane could have its annual cut late spring/ early summer to allow good access to the path. He also asked if we were aware of the flooding and general disrepair of the road near the train bridge in the village. He was reminded that any parishioner can report issues to the County Council via the 'fix my street' page of the CC website. Cllr Cusdin offered to see if the repairs required had been logged on the website. The member of the public also asked Cllr Robins if the additional 150 houses within Corby Glen will affect the infrastructure of the surrounding area. Cllr Robins reassured the member of public that the new development is still at consultation stage. Corby Glen villagers are against the proposal of new houses being built outside of the agreed local plan for housing development. At present, no planning application has been submitted.

### 2.0 Apologies for Absence- Cllr Vernon

### 3.0 To receive declarations of interest in accordance with the 2011 Local Government Act. – *personal or prejudicial interest in any items for discussion.* None

### 4.0 Draft Minutes of the Parish Council meetings held on Wednesday 14th January 2026. Approved by Cllr Metcalfe and seconded by Cllr Geeson.

### 5.0 Councillors' reports:

5.1 Cllr Nick Robins informed the Cllrs that the Government have set aside £53 million pounds in England under the Crisis and Resilience Fund to be distributed by District Councils to aid households struggling with the spike in heating and energy costs. The rules of who will qualify for the fund have not, at the time of the meeting, been determined.

5.2 Recreation ground: All grounds work was completed by Bytham Trees in the Recreation Ground and the cost was less than was budgeted for. The total expenditure was £1400 + VAT.  
Cllr Shorrocks is still researching grants for additional play equipment.

5.3 Phone Kiosk: Cllr Geeson reported that the book exchange was currently working as it should.

5.4 Highways: Cllr Cusdin has now installed the additional litter bins within the village. He has five volunteers within the village who are happy to empty the bins. He has given them risk assessment advice and is currently researching the most cost effective bin liners for the Parish. Cllr Cusdin has also logged some repairs required with 'fix my street'.  
The consultation period for the relocation of the 30 mile an hour speed limit sign on Castle Bytham Road expired on the 13<sup>th</sup> March. Hopefully the sign will be moved in the very near future.

5.5 Defibrillator: The defibrillator is in good working order. Cllr Holden installed the new battery and pads. No additional expenditure will be required until 2028.

5.6 Beacon: Cllr Small's research is ongoing for alternatives to lighting the beacon in future celebrations.

## **6.0 Financial matters:**

- 6.1 Financial report, position at bank. Cllr Metcalfe informed the Cllrs that we have an over spend of £1518.00 but all planned works have been paid. Cllr Metcalfe informed us that the recreational grounds work ideally should have come out of next year's budget, however the time constraint with nesting birds required the work to be carried out earlier in the year.
- 6.2 Draft of end of year statement, The VAT owed to us will appear on next year's statement. Our expenditure is in line with our precept.
- 6.3 Grass Cutting Agreement 2025-26 - Our contribution from LCC will be £900
- 6.4 Renewal of Grass Cutting Contract – Giles Percival. The Cllrs agreed to ask Mr Percival to continue cutting the Recreation Ground grass and to proceed with the first cut ASAP.
- 6.5 Annual audit - Cllr Metcalfe informed the Cllrs that he needs to contact an auditor. Cllr Peat proposed that he went ahead and Cllr Holden seconded the motion.
- 6.6 BACS approvals
  - Recycling of defibrillator battery and pads £4.45
  - Jubilee clips and bags for the new bins for the bins £18.25
  - Administrators wages £221.76

## **7.0 Planning applications and approval**

- 7.1 S26/0097 12 Overgate Road awaiting SKDC approval

## **8.0 Correspondence-**

- 8.1 Mr Bradley – Response to an email dated 15<sup>th</sup> January. The Cllrs unanimously agreed that Mr Bradley's questions at the previous meeting were discussed at length and the Cllrs had no further comments. An email response will be sent to Mr Bradley.
- 8.2 Mr Mills has been thanked by Cllr Peat.
- 8.3 Mr Lines report of blocked drains on Water Lane has been logged with 'fix my street'

## **9.0 Items of urgency for discussion.**

- 9.1 Review of new Parish Council Roles - Chief Financial Officer: Cllr Metcalfe would like an additional Cllr to become familiar with the position so as to have a succession plan in place. Cllr Small will understudy Cllr Metcalfe. The Administrator is also happy to continue with the new role.
- 9.2 No cold calling zone - Cllr Geeson received a letter asking if the Parish would consider becoming a 'No cold caller zone' after the recent cold callers in the village that upset several parishioners within the village. It was unanimously decided that the village would not install a 'No cold callers zone' sign at the village entrances. The Cllrs agreed to research 'no cold callers' stickers that are displayed on householders front doors, Cllr Metcalfe proposed that Cllr Geeson research the cost of the stickers. Cllr Holden seconded the proposal.

## **10.0 Date of next meeting : AGM Wednesday 20<sup>th</sup> May. 7pm**